**The Parochial Church Council of the Parish of Marcham with Garford**

**Minutes of the committee meeting held on**

**Wednesday 26 April 2023**

**Present**

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| Ruth Atkins (RA)  Bryan Eccles (BE)  John Boardman (JB)  Chrystal Poon (CP)  Danni Grady (DG) | Rev’ d Nick Weldon (NW)  Barney Stevens (BS)  Neil Rowe (NR)  Caroline Manders (CM)  Sue Lawton (SL) |

Actions are flagged in red.

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| **Item** |  | **Action** |
| 1.  1.1  1.2  1.3 | **Welcome and opening prayer and Bible reading**  The meeting started at 19:46  NW read from Matthew 28 from v16 and gave his reflections.  Prayers were shared. |  |
| 2.  2.1 | **Apologies for absence**  Apologies were noted from: Anne Southwell, Tamsin Gilbert, David Lunn, Alison Lyndon, Carolyn Whiting, Pamela Carter Moore and Chris Nutman. |  |
| 3.  3.1 | **Conflicts of interest**  There were no conflicts of interest. |  |
| 4.  4.1 | **Approval of minutes from the meeting held on 29/3/23**  The minutes were approved, and NW signed them as an accurate record. |  |
| 5.  5.1  5.2 | **Matters Arising**  Pastoral care role (NW):   * Circumstances of the church have changed since the role was initiated (pandemic and no vicar). * Feeling that things will be covered from a ‘professional’ aspect from those in roles already in the church. * Rosemary Siebert provides support in her role. * NR feels NW has given a fair reflection. * TJ suggested if move to this approach review it in 6 months and this was supported Action: for November PCC meeting * Action: NW to share Kate Jackson’s reflections of her role and for all to share their reflections with NW. * SL: house groups provide a lot of pastoral support. * NR: Thirsty Café also plays a role in this.   PCC (NW)   * BS is standing again. * BE is standing down as Treasurer at the 2023 APCM. Hugh Lawton will take on this role in 2024. In-between, John Scoble will support the financial aspects and come onto the PCC but not as treasurer. * Thanks were given to BE for all he has done. * James Gilbert is happy to take the third Deanery Synod place. * RA standing down from role of PCC secretary but will still be on the PCC. and DG will take this role on. | NW  NW and all |
| 6.  6.1  6.2  6.3  6.4  6.5 | **PCC: an introduction for new members** (discussion document) NW  NW gave an overview of the draft document.  RA shared her feedback on the document and gave a copy of one from another church which she felt was ‘softer’ in its approach.  BS suggested information on the role of the Church Wardens is included.  SL queried about responsibilities of PCC members and their liabilities and NW shared where this is in the document.  CM shared the need to balance between general and specific information in the document especially on page 2. |  |
| 7.  7.1 | **Living in Love and Faith - a plan for further informal discussions**  Following the previous meeting, TG and NW have only received written feedback from one person. But, will still have a further informal discussion on Thursday 29 June for PCC and staff to understand each other’s views better. Action: date to be confirmed.  (Minutes will not be taken as the discussions will be informal). | NW |
| 8.  8.1  8.2  8.3  8.3  8.7  8.8  8.9  8.10  8.11  8.12  8.13  8.14 | **Financial update –** BE  General update  The accounts are up-to-date.  We made a deficit of expenditure over income of approx. £6,000. This relates to gift aid.  BE shared he received the invoice for the payment for the path recently.  Action: Clarity for payments to the contractor for the pathway is needed and the amount the Parish Council is contributing.  Still working out how to get the budget onto the system. BE and John Scoble are making progress.  2023 budget  If accept principle the income for 2023 will not go significantly down, then we can but another £6,000 into the budget and reduce the deficit to £10,000.  BE suggested looking at other ideas for sources of income – e,g, Give As You Live.  BE advised to balance the budget – either cut costs or look at generating income from other sources.  NW responded the growth of the church is encouraging and this may have a positive impact on income. (although this is not what our focus is with growth in the church).  JB would prefer to look at smaller options rather than a few big ones.  BE asked if new people to the church are approached about donating / giving programme.  NW suggested the new PCC looks at this.  Action: further agenda item  BS suggested a welcome pack for new people, and this could be included. There is information available, and it could be pulled together.  Action: RA to look at a welcome pack / sheet. | NR / BE  NW  RA |
| 9.  9.1  9.2  9.3  9.4  9.5  9.6  9.7  9.8  9.9  9.10  9.11 | **Fabric update -** NR  All Saints church path  The path is virtually completed and looks great. Final part of tarmac is needed.  BE: still an issue with the steps near the Denman entrance and the hand rails need extending.  Action: NR to discuss with the Parish Council.  Gigaclear (Wi-Fi at All Saints)  1st June for the connection.  AV equipment at All Saints’  Charles Gaisford has reviewed the equipment and identified new items which are needed – fix what is not working; £240 new wiring, £690 to add more capacity to connect equipment (this would reduce cables going across the stage, £690 to mount speakers on the walls and other additions, upgrade kit which is moved to other settings e.g. Marcham Community Centre (£870).  **PCC approved new leads at £240 being purchased.**  Charles/Neil to send round costings for portable mixer for approval by email so that this can be purchased ahead of Church Weekend Away  Action: a briefing to be produced before the May PCC meeting with the best approaches for digital equipment.  At some stage the projector will need replacing and further options are to be looked at.  Genesis One Project  Continuing to progress and will be looking at replacing the white marquee to something which blends in more.  BE expressed concern about the money not being spent that was awarded and we do not want to lose it.  St Luke’s Church yard lighting  Action: a Faculty is needed for this and TG is to submit it.  Reordering project  The survey has taken place and Christian will attend the June PCC meeting.  DAC have sent a letter to NW following their visit.  Action: NW to share the letter | NR  NR / NW  TG  NW |
| 10  10.1  10.2 | **St Luke’s**  Easter  - Easter services- well attended with over 20 for Good Friday and over 30 for Easter Sunrise Service.  - Had a small number attend the families activity planned on the Saturday (4 children). With thanks to Jill and Catherine Mentzel for running that  May (things coming up)  - Looking forward to welcoming PCC members to come help do the annual (major) clean on May 8th. This will be alongside the Village who are cleaning/tidying the village for the Coronation Volunteering day, and have included St Lukes churchyard in this. Will be providing tea/coffee.  OTHER ITEMS  - We have rota up for those opening/closing St Lukes each Sunday. Please email Tamsin if would like a copy of instructions/to be part of supporting the activities of St Lukes. Alison/Tamsin would be happy show you the ropes first time. It is really straightforward.  - Water and Lights  - Church Bell - aware that this needs turning / rehanging but not urgently.  - Thanks re purchasing hot water thermos'. Already been used over the Easter services  Thanks were expressed from the PCC for the work Ali has undertaken in recent months in relation to St Luke’s. |  |
| 11.  11.1 | **Safeguarding update** - RA  There are two on-going cases. |  |
| 12  12.1  12.2 | **Health and Safety**    Action: Update to be given to Heather and Jenny K re cars and using the drive and a reminder about not leaving cars in the church drive during services.  Headstone in All Saints Churchyard to be made safe. | TG |
| 13.  13.1 | **AOB**  None. |  |
| 14. | CP closed the meeting in prayer. |  |
|  | The meeting closed at 21: 28 |  |

**The next meeting is on Wednesday 24 May 2023**, **starting at 7:45pm**

APCM: Sunday 30 April at 3:30pm

Future PCC meetings: Wednesday 28 June and Wednesday 26 July