

## PCC meeting, Wednesday 26<sup>th</sup> September 2018

### Present

Neil Rowe (NR) (Chair)  
 Tamsin Gilbert (TG)  
 Michelle Herbert (MH)  
 Jill Rowe (JR)  
 Alicia Davies (AD)  
 Malcolm Denton (MD)  
 Kevin Mentzel (KM)

Charles Gaisford (CG)  
 Tim Jack (TJ)  
 Rosemary Siebert (RS)  
 Caroline Manders (CM)  
 Vivienne Cripps (VC)  
 Chris Nutman (CN)

Item	Discussion	Action
1	<b>Welcome and opening prayer</b> NR warmly welcomed everyone and the meeting started with prayer.	
2	<b>Apologies for absence,</b> Richard Zair, David Burfitt, Grace Burfitt, Mary Embleton, Cathie Little, Ruth Atkins	
3	<b>Declarations of Interest</b> There were no declarations of interest	
4	<b>Minutes and matters arising of the meeting held on 25<sup>th</sup> July 2018 &amp; the extraordinary meeting on the 29<sup>th</sup> August 2018</b> The minutes were approved and signed	
5	<b>TRIO (TJ)</b> The people organising the service had met and put together a plan. Tim updated the PCC on where the service planning was going. He will be focusing on our response to God and the overflow of his love in our hearts. There will also be some emphasis on our own response and situation as a church. The PCC then had a discussion about various things relating to TRIO. MH said that the children will also be looking at 'giving' and asked for wisdom in how they put it over to the kids are to parents. CG wanted to make sure that the church was clear about how Rob's situation would change. There was a sense that we need to inspire folk. JR would try to make sure that the Harvest service provided a lead in to TRIO the following week.	
6	<b>Budget Update (TG)</b> TG has spoken with CL, who will be preparing the necessary info for the 31 <sup>st</sup> October meeting. The budget will need to be ready by then, but the wardens suggest that the PCC then have a further month to pray and consider whether we need to review our employment of Rob and Jill and what we will be able to offer Rob next July. The budget needs to be finalised by the 28 <sup>th</sup> November meeting.	
7	<b>Parish Share discussion update (NR)</b> Neil recapped people on our situation with St. Mary's. NR & TG had met with St. Mary's who were happy to take the proposal of continuing the 75%/25% split whilst Richard remained in post but that we make it clear to the diocese that if Richard were to retire at some point in the next few years then both parishes would like to discuss the possibilities of changing things.	
8	<b>Fabric (MD)</b>	

8.1	We are moving forward on the disposal of the pews, table and frontals. MD has had an offer of £350 for the job lot. PCC unanimously agreed that the pews on question could be sold on. If anyone knows of any people who might be willing to buy the pews and other bits, please could they let one of the wardens know.	
8.2	PAT testing in All Saints' is nearly done, though not yet at St. Luke's or the Baptist Hall. MD has also looked into buying a PAT machine and doing a course which would be about £350. The PCC agreed that this could be a good investment and was worth looking further into. MH thought she might also be able to borrow a machine and would look into that.	
8.3	Yew tree has been trimmed and the paths are soon to be tidied	
8.4	Heating has been serviced. The boiler at All Saints needs a new part and the ones at St. Luke's need repairing as they have corroded due to lack of use. MD awaiting quotes.	
8.5	In order to reduce the heating bill, MD has asked that we notify him of any regular events that are cancelled so that we do not heat the church unnecessarily.	
8.6	CG asked whether the thermostat was OK as the church seemed to get quite warm at the end of last winter.	
9	<b>Safeguarding update (Anne Wilson, Safeguarding officer joined the meeting)</b>	
9.1	Anne spoke to the PCC about the importance of safeguarding training and explained the difference between the OSCB/OSAB courses and the diocesan ones – either are good.	
9.2	All PCC members were encouraged to take part in a course, whether online or face-to-face. The details for the diocesan online course were made available to PCC members and they were asked to complete the C1 training by the next PCC meeting.	
9.3	The safeguarding policy had been updated and was approved (noting that the DSA number and name needed to be updated)	
9.4	Anne provided the PCC with some useful tips on listening and recording reports of possible abuse – these were sent out to the PCC by email.	
9.5	Anne was thanked for her input and left the meeting	
10	<b>Update on Mark Newman (TG)</b> Following a number of discussions with Richard, Mark and the Bishop, the agreement is that Mark will remain with permission to officiate (PTO) as he is but that over the next few months he would start to attend staff meetings and work with Richard and Rosemary as appropriate and to start taking a lead on Men's ministry. Remuneration is still important as Mark will need to take time out of paid work in order to do ministry. We will look to put at least a £200 a month honorarium into the budget for next year but this can be further discussed when the budget is discussed next meeting.	
11.	<b>Deanery Update (KM/ CM)</b> The deanery synod spent much time discussing budget. CM & KM did speak to Martin Steele about Marcham's proposal to maintain the parish share as it is but making it clear that we want to be able to review it if Richard retires in the future. Next deanery synod is 29 <sup>th</sup> Nov	
12	<b>Christmas Plans</b> The PCC were given a list of the potential Christmas services and events. KM asked that we keep Christmas and Advent separate though it was felt this might be a little difficult towards the end of the season .	

	MH asked if the proposed service on the 23 <sup>rd</sup> December would be good for a craft session for kids (rather than formal groups) – it was felt that yes, it would be.	
13	<p><b>Harvest Charity</b></p> <p>The PCC were asked if they had any views on whether we should have a specific Charity for the collection at the Harvest Service. A discussion was had, and it was decided to let Jill work out with the wardens what would be most appropriate to the theme of the service etc given the short time frame.</p>	
14	<p><b>AOB</b></p> <p>None to note</p> <p><b>Date of next meeting</b></p> <p>Next meeting is 30<sup>th</sup> October, 28<sup>th</sup> November</p> <p>Christmas Social, Wednesday 12<sup>th</sup> December at 15 Pointer Place</p>	