

	<p><u>PCC members stepping down and officers needed</u> David Burfitt standing down and RA will become the official PCC secretary.</p> <p><u>Vicar's report</u> RZ shared this is an interim report.</p>	
8	<p>Finance Update</p> <p>CL reported the donations and financial co-ordinators system are progressing. Still unable to grant access to others but they are getting closer.</p> <p>RZ asked about the use of a card reader and CL responded the option of having a card reader is being explored. The machine can cost approximately £700 and additional costs each time it is used. NR shared a poster he has seen at another church which says people can text a donation to the church. To be discussed further at the May meeting.</p>	TG
9	<p>Fabric update</p> <p><u>Quinquennial</u> MD is now reviewing the reports for All Saints and Garford. MD has received a £920 quotation for repairing the vestry roof at All Saints. MD proposed and RZ seconded and remaining members supported this.</p> <p>MD/ NR to seek a quote for the repair of the church tower.</p> <p><u>Wooden communion rails</u> There are two at the front of church and two in the loft and TG is looking at the potential of them being removed from the church.</p> <p><u>Resubmission of faculty for pews and frontals and wooden table</u> All completed, and a notice has been issued (30 days).</p> <p><u>Electric Boxes</u> MD reported work has still not been completed and another electrician is providing a quote.</p> <p><u>New cupboards by the door/font</u> CG reported these are in place.</p> <p><u>New sound mixer</u> Still being repaired and should be back at church in May 2019.</p>	MD
10	<p>New community facilities update</p> <p>NR reported that the build is ahead of schedule. The first wall of the nursery is due to be constructed in late April/early May.</p> <p>The footprint of the new community facility is in place and the foundation will be laid soon.</p>	

	Church group will be visiting Kingdom Coffee for advice	
11	Admission of children to HC before Confirmation update Covered in the action log.	
12	<p>AOB</p> <p><u>Health and Safety</u> Some bees have been noticed in church.</p> <p><u>Off-site activities</u> Church weekend away in May.</p> <p><u>Safeguarding issues</u> None to note.</p> <p><u>Mission Partners</u> There will be a meeting soon and the Balsam Family Project will be discussed and if any other charities should be adopted in their stead.</p> <p><u>Screen</u> GB reported some people have found it difficult at times reading what is projected onto the screen. RA agreed to look at standard slide site etc. that fulfils the accessibility standards.</p> <p>Note to be put on light switch three advising people not to switch this on as it impacts on the visual display.</p> <p><u>APCM – April 2019</u> MH gave her apologies for the meeting.</p> <p><u>Electoral roll</u> 139 for 2018 and 131 for 2019 (21 of these are new).</p> <p><u>Welcome pack</u> Cathie wondered about a welcome pack for new church members</p>	<p>RA</p> <p>TG</p>
15	<p>RZ thanked all members for their hard work on the PCC in the last year.</p> <p>The closing prayer was given by RZ.</p> <p>The meeting closed at 21.12</p>	

The next meeting is on Wednesday 22 May 2019.

Action log (shaded items are closed)

Meeting date	Item	Action	Lead	Update
23/1/2019	<u>Parish profile</u>	NR/TG to continue to explore options about changing the make-up of the benefice.	NR/TG	NR and TG are discussing the options with RZ and Shippon. (TG 19/3/2019). Ongoing.
23/1/2019	Health and Safety	NR/TG to arrange a meeting with school to discuss the Christmas services.	NR/TG	Outstanding
23/1/2019	Safeguarding issues/training	PCC members who have not yet completed their safeguarding training to do so or bring in work certificates. If there are any challenges, please link with Ann Wilson.	VC/AD	Outstanding
23/1/2019	PCC Subcommittees	Consider the PCC having subcommittees to look at some of the areas (preaching/teaching, fellowship groups, pastoral care, youth and children etc.)	CG/TG	CG and JG have been asked to undertake a strategic review of the church structure and to look at ways it can be improved. (TG 19/3/2019).
27/2/2019	Finance	Still unable to progress Gift Aid contributions and is following this up.	CL	In progress (TG 19/3/2019).
27/2/2019	Fabric update	MD was looking at buying a kit for PAT testing. TG to discuss with MD.	TG/ MD	Awaiting response from a potential seller. (TG 19/3/2019). <i>Will need quote for new one as potential seller did not want to sell (TG 21/5/19)</i>
27/2/2019	Children and Youth Strategy report	TG proposed the strategy goes through another edit and further discussion to take place with CG. TG to link with CG.	TG / CG	CG has been informed of the comments. (TG 19/3/2019).
27/3/2019	Fabric update	Discussion on pews/chairs for the May PCC meeting agenda	TG	

27/3/2019	Health and Safety	MD to be informed about the plug on the heater in the Tower being hot.	TG	
23/4/2019	Review of reports	Trustees report (Annual PCC): financial changes are to be made to the report	TG	CLOSED
23/4/2019	Financial Statement	NR asked if we are visibly thanking people/God for the financial gifts being given and for it to be discussed at the next ALM meeting.	TG	
23/4/2019	Safeguarding report	The list of cases would be removed and a sentence saying any cases have been managed via the policy.	TG/AW	CLOSED
23/4/2019	Finance update	Use of a card reader and texting donations to be a May agenda item.	TG	
23/4/2019	Fabric update	Seek a quote for the repair of the church tower	MD	
23/4/2019	Display screen at the front of the church	Look at standard slide site etc. that fulfils the accessibility standards.	RA	In progress (RA: 20/5/2019)
		Note to be put on light switch three advising people not to switch this on as it impacts on the visual display.	TG	