

# The Parochial Church Council of the Parish of Marcham with Garford

## Minutes of the meeting held on 23<sup>rd</sup> October 2019

### Present

Richard Zair (RZ)  
Grace Burfitt (GB)  
Tamsin Gilbert (TG)  
Malcolm Denton (MD)  
Danni Grady (DG)  
Caroline Manders (CM)  
Mary Embleton (ME)

Neil Rowe (NR)  
Jill Rowe (JR)  
Cathie Little (CL),  
Chris Nutman (CN)  
Charles Gaisford (CG)  
Viv Cripps (VC)  
Chrystal Poon (CP)

Item		Action
1&2	<b>Welcome, opening prayer and Bible reading</b> RZ opened the meeting and welcomed everyone. He read from Proverbs and opened the meeting in prayer.	
3	<b>Apologies for absence</b> Tim Jack (TJ) Alicia Davies (AD) Rosemary Siebert (RS) Ruth Atkins (RA) Michelle Herbert (MH) Kevin Mentzel (KM)	
4	<b>Conflicts of interest</b>	
5&6	<b>Minutes of the meeting held on 25<sup>th</sup> September 2019</b> The discussion about the capacity policy was added to AOB, then the minutes were approved as an accurate recording of the meeting. No matters arising.	
7	<b>Finances</b> CL reported that the Data Developments software was now working much better. TG presented a provisional budget that resulted in a brief discussion. The PCC members were asked to look over and get back to Tamsin if there were any queries. RZ thanked CL for all her hard work over the previous years in keeping our finances on track. RZ asked if the PCC would be happy to pay for 50% of Foundation Governor Training (£50). The rest would be covered by the school. The PCC approved unanimously.	ALL
8	<b>PCC strategy review</b> CG presented the strategic review that he and James Gilbert had conducted of the church organisation along with a proposal for re-organising the PCC into sub groups. The PCC then had a discussion about the various issues. CM said that this had been done before and asked how we prevent it falling apart. It was clear that more discussion would be needed. The PCC were asked to provide feedback to CG so that we can take it further. An away day was proposed as a way to discuss things in detail and work out how the PCC could make a new structure work. RZ thanked CG and JG for their hard work.	ALL
9	Capacity considerations	

	<p>Following the discussion about capacity at the September PCC we are aware of the need to be careful about how many people we allow into church for services. The school are now only having a KS2 carol service. KS1 would do a nativity in school.</p> <p>The PCC discussed the implications of overcrowding. It was felt that sidespeople needed fire marshall training and that once that was done, it would be worth having a fire drill during a standard Sunday service so that the congregation would be familiar with what needed to happen.</p> <p>The school have also offered a clicker counter which the PCC were keen to accept. JR to liaise with school.</p>	<p>MD/TG/ NR</p> <p>JR</p>
10	<p><b>Thirsty Café update</b> – NR provided an update. There has been a good meeting with MCG who are generally very supportive. The group are hopeful of having things in place by the time the building opens.</p> <p>RZ hopes that we can get the broad idea out to the congregation before Christmas, with more details afterwards.</p>	
11	<p><b>CCTV</b></p> <p>NR updated the meeting on where we were with the plan for CCTV. We have had a quote from a local company to install CCTV.</p> <p>£435 for 41 North Street</p> <p>£1999 for the church</p> <p>TG proposed that we look to go ahead with this installation. VC seconded, all agreed.</p>	
12	<p><b>Art in church</b></p> <p>RZ &amp; NR explained that it appears that there may be some grant money for public art available to the whole village. A number of possible ideas were floated, and the PCC were encouraged to think up ideas for when we know more.</p>	
13	<p><b>Fabric</b></p> <p>Doug Simmonds has agreed to come alongside MD to help</p> <p>Gas and electricity contracts are under review</p> <p>TG gave a brief faculty update</p>	
	<p><b>AOB</b></p> <p><u>Health &amp; Safety:</u> CM noted that the steps down to the old boiler house are dangerous. Churchwardens will think about a solution</p> <p><u>Off-site activities:</u> none</p> <p><u>Christmas Charities:</u> PCC were asked to consider some charities for our Christmas services ready for the November PCC</p> <p>MD noted that there are potential complications with shutting roads for the Remembrance Day service. He will try and keep in contact with the relevant people.</p> <p>RZ also updated the PCC on St. Luke's – there is a possibility of it becoming a formal 'Festival Church' run by a Garford village 'Trust' but more discussion with the members of St. Luke's are needed before decisions can be made.</p>	
	<p>Closing prayer</p> <p>Meeting closed at 9.45pm</p>	