

The Parochial Church Council of the Parish of Marcham with Garford

Minutes of the meeting held on 27 November 2019

Present

Richard Zair (RZ) Chris Nutman (CN) Tamsin Gilbert (TG) Mary Embleton (ME) Chrystal Poon (CP) Alicia Davies (AD) Caroline Manders (CM)	Kevin Mentzel (KM) Neil Rowe (NR) Tim Jack (TJ) Michelle Herbert (MH) Grace Burfitt (GB) Ruth Atkins (RA) Viv Cripps (VC) Cathie Little (CL)
Item	Action
1 & 2	<p>Welcome, opening prayer and Bible reading RZ opened the meeting and welcomed everyone. He read from Psalm 24 and opened the meeting in prayer</p>
3	<p>Apologies for absence Danni Grady (DG), Jill Rowe (JR), Rosemary Siebert (RS), Malcolm Denton (MD), Charles Gaisford (CG).</p>
4	<p>Conflicts of interest</p>
5	<p>Minutes of meeting held on 23 October 2019 The minutes were approved as a correct recording of the meeting.</p>
6	<p>Matters Arising St Luke's: RZ provided an update following a meeting which took place on 26/11/2019 with some residents from Garford. A working group is being established to work on how to portray St Luke's in the Parish Profile. A member of the working group would like to join the PCC.</p>
7	<p>Finances CN provided an update: a friend, Rev Martin Hayward has offered to do the data input, bank reconciliation and produce reports as a volunteer. (this is not as a role of treasurer as this person must be a member on the PCC). PCC members were asked to support this proposal: Proposed by CN and seconded by RZ. The PCC approved unanimously. Still require a treasurer on the PCC to read the reports and provide a financial oversight. It was noted we still do not have an independent Examiner. <u>Budget for 2020</u> No further feedback received. Budget approved by PCC following proposal by TJ and seconded by CN. <u>Use of contactless giving plate</u></p>

	It will be used for the first time at the women's craft morning.	
8	<p>Christmas Charities Following discussion, the following charities will be supported by the church:</p> <ul style="list-style-type: none"> • Be Free Young Carers • SHIFT – based in Abingdon, support families with SEND children. <p>People will also be able to the donate to the Church.</p>	
9	<p>Fabric Update NR reported the secondary boiler has been repaired but the main boiler is getting near the end of its life.</p> <p>NR will ask CG to do an energy audit of the Church.</p> <p>Faculty for the Yew tree is now at the public notice phase.</p>	NR/CG
10	<p>Thirsty Café Work on the café concept is proceeding and version two of the business plan has been written.</p> <p>Next meeting of the working group is Thursday 28 November. In the new year representatives from the MCG will be invited to join the working group.</p> <p>NR arrived at this point.</p>	
11	<p>CCTV update RZ has sought advice from the Dioceses re CCTV at the vicarage and has been advised that as it's a private residence of the vicar wait and seek the views of the new vicar.</p> <p>CCTV for the Church – TG will be writing the Faculty.</p>	TG
12	<p>MML/Mission Partners NR provided an update for Send a Cow: planning a trip for September 2020. Cost of the trip is expected during December. Visit the project the Church has been supporting and to look at other potential projects. A day will be spent with the NASIO Trust.</p> <p>Martin Poon will be running the London Marathon on behalf of Send A Cow.</p> <p>ME provided an update on MML: Professional oven has been bought, installed and being used. Had more money than expected from the gala event – money will be used for winter food parcels which are purchased locally in Moldova. £1,000 minimum and £1200</p> <p>PCC approved following proposal by CN and seconded by TG.</p>	

	<p>Mark Newman will be taking on the chair of the group and Kate Jackson providing admin support</p> <p>RZ thanked Mary for her leadership of the Mission Partners.</p>	
13	<p>Confidential: letter from the Area Dean re the future of parishes in the area to TG & NR. (The letter has not been circulated to PCC members).</p> <p>RZ provided a summary of the letter. Bishop and Arch Deacon Judy have been in discussion with our Area Dean, Helen Kendrick and have come back with two potential scenarios</p> <ol style="list-style-type: none"> 1. Stay as we are: United Benefice with Shippon. 2. All Saints with Garford become a single parish and have its own vicar. Shippon would go with Wootton and Dry Sandford. Our parish share would rise with this scenario. <p>Shippon PCC have a planned meeting with Arch Deacon Judy.</p> <p>KM asked if the village population growing will have an impact on any decision. NR said this is being acknowledged.</p> <p>KM raised about the new development on the Dalton Barracks site and the impact it may have and if this is being considered. RZ responded, Shippon PCC are aware of this development.</p> <p>CL queried if Garford may request more services at St Luke's. TG advised the village would need to engage more with what is happening at the Church.</p> <p>RZ requested for everyone to hold this in their prayers.</p>	All
14	<p>Capacity policy On Remembrance Sunday the Church reached its capacity.</p> <p>NR has spoken to the Diocese about the Capacity Policy – suggestion was to duplicate it to use on specific occasions.</p> <p>CM suggested the new Community Hall could be used for larger church services.</p> <p>Agreed that we need to ensure the policy is communicated widely to manage people's expectations and the school to support us with messages to parents.</p> <p>This Christmas school will be having a service for Key Stage 2 children only.</p> <p>Suggestion made by KM to have the 2020 Remembrance service held in the new Community Hall. This will be considered further by the PCC.</p>	

	<p>CL suggested streaming a service live to the Community Hall.</p> <p>PCC agreed: Seating for 230 people in the main body of the church. When the seats have gone, and no standing room people will make their own decision. Ensuring exit routes are kept clear and the gallery is not used (with a sign saying this), and buggies are not blocking the porch or the aisles.</p>	
15	<p>Request for 'Song select' programme</p> <p>This is for the CCLI programme for use by the music team and costs £125 a year. It was proposed by TJ and seconded by AD. The PCC approved this unanimously.</p>	
16	<p>AOB</p> <p><u>Health and Safety</u> CL raised that the steps near to Denman College have been slippery. MD will be asked to look at this.</p> <p><u>Off-site activities</u> Carol singing in the community. Carols at the Crown Children to the pantomime</p> <p><u>Tickets for the Moonrakers concert on 22 February</u> MCC are arranging this and it will be held at the church.</p> <p><u>Community Grant for public art</u> The Church history group are looking for ideas for art installation in the church. Any ideas to ME.</p> <p><u>Safeguarding Policy update</u> Policy submitted to Diocese and a phrase had been omitted and will now be added.</p> <p><u>IT</u> CG has asked if the £2,000 from this year's budget is transferred to the 2020 budget, so, £4,000. The was agreed.</p>	<p>MD</p> <p>All</p>
17	<p>Closing Prayer</p> <p>The meeting closed with prayer at 21:25</p>	

The next meeting is on Wednesday 22 January 2020.