# Pastoral Care Volunteer Agreement for All Saints Church, Marcham and St Luke’s Church Garford

*Who comforts us in all our troubles, so that we can comfort those in any trouble with the comfort we ourselves receive from God (2 Corinthians 4)*

Thank you for your willingness to reach out to those around you and offer support whether it be spiritual, practical or both. This document is designed to ensure you can enjoy your voluntary work through safe practice and adequate support. You can find links to helpful information and contact details for when further support is needed. After reading, please can you sign this document and return to [pastoralcare@allsaintsmarcham.org](mailto:pastoralcare@allsaintsmarcham.org)

COVID-19

* please observe current government guidelines on social distancing and use of masks at all times.
* voluntary work is currently allowed in lockdown but should be limited to essential contact only.
* If you are asked to quarantine or develop COVID symptoms please do not continue voluntary work. If you have an obligation that needs to be met, please let the pastoral care co-ordinator know and she will make alternative arrangements.

Practical Guidelines –

* Please keep a log of pastoral care visits to home or hospital. Please also log telephone calls/emails when you feel significant pastoral care was provided. An example log is available **here**.
* When visiting anyone alone, please consider your own safety. Prior to your first visit please complete the Home Visit Risk Assessment checklist available **here**. Please let a friend or the Pastoral Care co-ordinator know when you are doing a first visit. If in any doubt, **do not visit alone** and contact the Pastoral Care co-ordinator to discuss.
* Please take a charged mobile phone with you on all home visits.
* Please let the Pastoral Care co-ordinator know who you are currently supporting (by telephone, email or visits). A name is sufficient and this will be kept on a confidential record only accessible by the Pastoral Care co-ordinator/Vicar/Church Wardens. This allows us to understand the level of need in our congregation as well as understand how much work you are undertaking.
* The Pastoral Care co-ordinator is Kate Jackson and can be contacted by email: [pastoralcare@allsaintsmarcham.org](mailto:pastoralcare@allsaintsmarcham.org) or mobile: 07980 555808

Spiritual Guidelines-

* An individual may ask you directly for shared prayer in which case they are clearly providing their consent. Otherwise, please obtain explicit consent that the individual would like to share prayer. This can be as simple as “Would you like to pray together?”
* One-on-one spiritual support can be immensely rewarding but can also become intense. Please work within your capabilities and training. If you feel over-burdened or out of your depth, please do raise your concern with the Pastoral Care Co-ordinator (contact details above).
* If praying with anyone under the age of 18, please obtain and record parental consent.

Safeguarding – keeping people safe from harm, abuse or neglect.

* Have you completed Safeguarding Training? **YES / NO (please circle or highlight)**
* Do you work with children or vulnerable adults? **YES / NO**
* Are you involved in driving individuals to appointments? **YES / NO**
* Does anyone you visit give you cash or their bank card in order to e.g. do someone’s shopping? **YES / NO**
* If you have a non-urgent safeguarding query please first refer to our church website safeguarding page [All Saints March website safeguarding](https://www.marcham-with-garford.org.uk/Groups/320770/Safeguarding.aspx)
* If you have any safeguarding concerns, please contact the Safeguarding Officer Tim Jack on 01865 864900/07881 485863.
* In an emergency safeguarding situation, ring the Police on 999.

Training and Growth

* It is important to us that you enjoy your work and have the opportunity to grow as a pastoral care volunteer. Please indicate if training opportunities would be of interest to you? **YES / NO (please circle/highlight)**

Name of PC Volunteer:

Signature of PC Volunteer:

Date:

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