

# Parochial Church Council of Marcham with Garford

## Accounting Policies for the year ending 31<sup>st</sup> December 2020

### Funds:

- a) *Unrestricted funds* are general funds (including Café and Men's Breakfast balances) available for the general objectives of the church
- b) Restricted funds can only be used for the purpose for which they have been given, within the general objectives of the church. Restricted funds for 2020 include:
  - a. **Marcham Moldova Lifeline (MML)** fund to support Agape's charitable work in Moldova
  - b. **Send a Cow**, supporting their work in Kenya
  - c. **Building Fund**

### Income and Endowments:

All incoming resources are included in the Statement of Financial Activities (SOFA) when the church becomes legally entitled to the income and when the amount can be quantified with reasonable certainty.

Collections and planned giving are recognised when received by the PCC. Grants and legacies are recognised as soon as the PCC becomes aware of its legal entitlement and the amount due is quantifiable with reasonable certainty.

Income tax recoverable on gift aid donations, and through the government GASDS (Gift Aid Small Donations Scheme), is accounted for when the gift is received.

When incoming resources have related expenditure (as with fundraising income) the incoming resources and the related resources expended are accounted for gross in the SOFA

### Expenditure:

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for goods and services.

Grants and charitable giving are accounted for when paid over or when awarded, if the award creates a binding obligation on the PCC, provided that there are no conditions to be met relating to the grant which remain in the control of the PCC

### Fixed Assets:

Consecrated and benefice property is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011

### Investments:

Investments are shown at 31<sup>st</sup> December market value. Movements in the market value are included within gains/losses on investment assets on revaluation

### Land:

Land assets controlled by the PCC are recorded at historic cost

### Tangible Fixed Assets:

Furniture, fittings and equipment are normally depreciated in the year of acquisition but, in some cases, an acquisition may be depreciated over a period of up to 5 years.

Moveable church furnishings held by the Vicar and Church Wardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at reasonable time). These assets are not included in these financial statements.

