**The Parochial Church Council of the Parish of Marcham with Garford**

**Minutes of the committee meeting held on**

**Wednesday 30 November 2022**

**Present**

|  |  |  |  |
| --- | --- | --- | --- |
| Ruth Atkins (RA)  Bryan Eccles (BE)  Carolyn Whiting (CW)  Sue Lawton (SL)  John Boardman (JB)  Tim Jack (TJ) | | Rev’ d Nick Weldon (NW)  Barney Stevens (BS)  Alison Lyndon (AL)  Danni Grady (DG)  Pamela Carter Moore (PCM)  Neil Rowe (NR) | |
| **Item** |  | | **Action** |
| 1.  1.1  1.2  1.3 | **Welcome and opening prayer and Bible reading**  The meeting started at 20:01  CW asked for clarity about the time the meeting should start, and NW confirmed it is 7:45. CW stated the meeting should start on time and if NW is late one of the Church Wardens should start it.  NW read from the Bible, gave his reflections and opened in prayer | |  |
| 2.  2.1 | **Apologies for absence**  Apologies were noted from: Anne Southwell, Chrystal Poon, David Lunn, Caroline Manders and Chris Nutman and Tamsin Gilbert.  (John Boardman) | |  |
| 3.  3.1 | **Conflicts of interest**  There were no conflicts of interest. | |  |
| 4.  4.1  4.2  4.3  4.4 | **Approval of minutes from the meeting held on 26 October 2022**  The minutes were approved with the following corrections:  6.7 unclear.  10.2 Pilgrimage walk took place with Mark Newman earlier in the month. Would like to do this as a yearly walk. Mark Newman was thanked for the background work he had one prior to the walk and leading the walk.  Correction is done and not one.  NW then signed the minutes. | |  |
| 5.  5.1 | **Matters Arising**  There were no matters arising. | |  |
| 6.  6.1  6.2  6.3  6.4  6.5  6.6  6.7  6.8  6.9  6.10  6.11  6.12  6.13  6.14  6.15  6.16  6.17  6.18 | **Values and Vision – update from PCC away day** – NW  NW explained that he would like to review the values and vision from the PCC away day.  NW shared recent examples of how the values have been demonstrated and explained that the values are aspirational but also what we do.  PCM shared that at St Luke’s they have an open door and are there for people to ‘just be’.  CW asked how the PCC has worked together to promote the whole of the mission in the parish. She asked what is discussed at staff meetings and said the church is going for an award as an Eco Church but not know anything about it. She added that the PCC is disjoined.  BS responded saying discussions had started at the PCC away day. CW said she felt the notes from the day did not reflect this. RA shared that the notes she took at the PCC away day were not formal minutes, but notes taken as best they could be.  NW explained the PCC meets 11 times a year and there are also the meetings for the staff team, leaders, and preachers’ team.  TJ said the PCC is ultimately responsible from a legal aspect, but could ask for more, e.g. minutes of the other meetings. However, it would take time to review them. He explained the PCC delegates some responsibilities to other groups.  NW added that the agenda items for this meeting do reflect the mission.  PCM added she supports CM bringing up these fair points.  DG shared her views that the PCC has to make decisions re buildings and finances as it is responsible for making them.  NW explained every parish makes its own way regarding ministry and maybe there is a disconnect with some of the cogs and said he would go away and think about it.  NW said the values need to be active in the church and would like to do some sermons on them and include some group work on this to flesh it out.  Further comments were made on the images on the screen.  PCM: would like to have a record – graph based on the values to quantify them. e.g. bringing in more donations from events and increased attendance at church.  NW responded: this feels it’s the next stage. What we are discussing now is about who we are and what we value. The vision is the next stage.  PCM responded: I do not see it as a vision but quantifying what we have done.  AL: likes the approach shared in the vision.  At this point SL said prayer and listening to God is key. Prayers were said by TJ, SL, PCM and NW. | |  |
| 7.  7.1  7.2  7.3  7.4  7.5  7.7  7.8  7.9  7.10  7.11  7.12  7.13  7.14 | **Financial update -** BE  BE explained the accounts are up to date to the end of September 2022 and the budget up to 29 November 2022.  AL enquired how the gift aid figure for 2023 is increasing and BE responded it might be his calculation.  BE explained the Diocesan share is the church’s biggest cost but his view is it’s a fair charge. The second biggest cost is for the three people employed by the church.  PCM shared she felt that Ben who leads the music at St Luke’s should be paid. NW responding saying fees are paid to musicians and the audio team for playing at weddings and funerals.  BE explained the organist and choirmaster are paid an honorarium and not a salary were they to be paid.  AL asked why maintenance and utilities is £6,441 for 2022 and £12,182 for 2023.  Action: BE to review this.  AL shared she was worried about the 2023 budget with inflation more than 10% and costs will be higher than we think they are. AL asked if this should be considered in the budgeting for 2023.  BE shared he does not think budgeting like this is the right way go and we review it in-year.  BE added a £17k deficit is not acceptable and we either increase revenue or decrease costs.  NW said he has given sermons on giving and thanking people for their giving. He added the next thing it to do a project on providing easy information for things like Amazon Smile.  NW said if the budget is kept as, it is for 2023 approval of the deficit by the PCC is needed. It was agreed a further discussion is needed.  NW thanked BE for all his work and BE thanked John Scoble.  NW said the church is looking for book keeper and information has been shared in the church newsletter. | | BE |
| 8.  8.1  8.2  8.3  8.4  8.5  8.6  8.7  8.8  8.9  8.10  8.11  8.12 | **Fabric update**  Church path  NR explained that Mansbridge Construction can do the work over the next few weeks. A faculty is needed for the change of surface. The first repair job can start, and the faculty will continue for the second part.  BE asked for the quotation for the work.  Action: NR to share the information with BE.  Genesis One Project  This project is about money granted by the Vale of White Horse - £5,000 from the climate action fund.  NR shared that the aim is to have a forest church. Currently the children go outside during a Sunday service once a month. Money so far has been used for creating pond, having a marquee and an electrical supply to it and 20 bird boxes. Further plans include having raised beds, an external tap, a composting area, a bike rack, and seating for forest church.  BE requested a document for paying for this as the money needs to be spent within a year of the grant being given.  CW asked why this had not been discussed for St Luke’s.  NR explained the grant was specific for All Saints and a separate application would be needed for St Luke’s for 2023.  Reordering Project  NW explained that Christian has sent through further plans following his attendance at a previous PCC meeting. NW went through the suggested changes:   1. And changes to the dais will depend on what is underneath it and a review of this is taking place in January 2023. 2. Upstairs – two toilets have been included but it could be one. 3. Ground floor – the kitchen would be where the big disabled toilet is, and this would increase the area for preparing and serving food. 4. The plan could be changed to not have a small toilet and extending the kitchen further.   PCM asked if it could be checked with Christian if an ‘adults’ changing space is required. This was a requirement at Millets.  BS said he’d like to discuss further about the increased area for the kitchen.  SL added, having a servery would make a big difference.  PCM shared concerns about the proposed position of the disabled toilet.  Main points for NW to discussed with Christian:   * Would like the kitchen as large as possible * Review where the proposed position will be for the disabled toilet and any challenges with it position, noise and accessibility   Action: NW to discuss with Christian | | NR  NW |
| 9.  9.1  9.2  9.3  9.4  9.5 | **St. Luke’s**  - CW  CW asked if NR had heard back from the architect about the path as no action has been taken.  Action: NR to follow this up  Toilet – CW asked if a report has been written / any notes / email.  Action: NW to share  Noticeboard – thanks were given for the new one in the church.  Will start to look at the services for 2023 in January.  PCM thanked CW for all she did with Bishop Gavin’s visit. | | NR  NW |
| 10.  10.1  10.2 | **Christmas Programme**  NW shared that information about Christmas services is in a card which is being shared across the village.  NW reminded everyone that the church does get busy at Christmas, and we need to remember that we are doing this for – welcoming people in to worship and have a focus towards God. | |  |
| 11.  11.1  11.2  11.3 | **Safeguarding update** - RA  There are two on-going cases.  Incident has taken place at Friday Club which has been managed and logged.  RA has volunteered to be part of a Diocese PSO working group -waiting to hear back | |  |
| 12.  11.1 | **Health and Safety**  No issues to report. | |  |
| 13.  13.1  13.2  13.3 | **AOB**  TJ asked if a decision had been made about the charities the church is supporting at Christmas. NW this had been overlooked and would be followed up on email with all PCC members.  PCM said she felt it had been a good meeting.  NW said a churchwarden inspection would be taking place on Friday by the Archdeacon. | |  |
| 14. | NW closed the meeting in prayer. | |  |
|  | The meeting closed at 21: 44 | |  |

**The next meeting is on Wednesday 25 January 2023**