***The Parochial Church Council of the Parish of Marcham with Garford***

**Wednesday 22nd May 2024 – 7.45pm All Saints Church**

**MINUTES**

Rev Nick Weldon (NW) Tim Jack (TJ) Bryan Eccles (BE)

Vicki Tinkler (VT) Mike Worthing (MW) Caroline Manders (CMa)

Catherine Mentzel (CMe) Neil Rowe (NR) Chrystal Poon (CP)

Hugh Lawton (HL) John Scoble (JS) Jonathan Boardman (JB)

David Lunn (DL) Danni Grady (DG)

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| *No.* | *Item* |
| **1.****2.****3.4.****5.** | **Welcome, Bible reading and opening prayer: NW Acts 2 v 42 -47Apologies for absence –** James Allen, Sue Lawton, James Gilbert, Tamsin Gilbert**Conflicts of interest** – Neil Rowe for item 7**Minutes of the meeting of 24th April 2024 –** confirmed as an accurate record**Matters arising –** document for item 8 not yet available so will be moved to the next meeting.  |
| **6.** | **Review of services Part 1:** Gather for worship – see accompanying discussion document  **NW**The meeting split into smaller groups for consideration of the document. |
| **7.** | **Financial update: JS/HL**Jan to April figures show shortfall of 15k, but some of this will be paid for by building fund, so shortfall will be 6K. Gift aid has not been claimed yet, last year this was 7K so there is not a shortfall. Staff salary review – accompanying document was discussed and agreement was made to increase salaries by 6%.Approval for JS & HL to be allowed to administer Charity Commission account instead of TG was given.  |
| **8.**  | **Safeguarding Policy review and update: RA/NW**To be carried over to the next meeting |
| **9.** | **Health and Safety Policy and Fire Plan review:** Documents were reviewed and agreed subject to the following changes:In the Fire plan last paragraph about cold weather planning will be removed and placed in Health and Safety document. VT asked whether we evacuate people with mobility aids first, or after people who are mobile. TG will be asked to check with ecclesiastical. No longer preventing weddings during the bees active period, just warning people. Need to remove reference to pastoral care coordinator, change this to Vicar. JS suggests we need a plan of where the fire-extinguishers are. This will be put in the vestry. Capacity and Fire policy do not agree on whether people can sit in the gallery. The Capacity part of the H&S policy will be changed to reflect the Fire policy.  |
| **10.** | **Fyfield and Tubney Parish partnership update: NW**The D(A)MPC Proposal was discussed. We decided to request the line ‘The hope is that pastoral reorganization will take place in due course’ would be removed.NR advised that the reorganization of the previous arrangement with Shippon and Dry Sandford will be complete in a month’s time, then NW will be the incumbent.  |
| **11.** | **All Saints Reordering Project Update**Pledge day 16/6. Delay with DAC due to awaiting a document, they now have everything they need. Architect, HL and the grant advisor have been working together for further grant applications.  |
| **12.** | **Fabric update: NR**Scaffolding is up to replace some stones and tiles, now that electricity cable has been covered. They will also remove a bird’s nest from the guttering. Bell has been returned to St. Lukes. |
| **13.** | **A.O.B.** **Terms of reference for St Lukes –** some alterations have been made by the Archdeacon, the document will be distributed prior to the next meeting.  |
| **14.** | **Closing prayer NW** |

**PCC next meetings:** Wednesday 26th June

**Day to meet Fyfield PCC:** Sunday 16th June 4.30pm